

Godolphin
Local Governing Body meeting
Thursday 27th June 2019
at Godolphin School

<p>1. <u>ATTENDING</u> : LW HW EI BH DR PF SP TF JP</p> <p>In Attendance Janet Standring (Clerk to the Governors) Sarah Knight (Associate Governor)</p>		
<p>2. <u>APOLOGIES</u> :</p> <p>DR</p>		
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTEREST</u>	
	New declarations completed by new parent Governors	
4.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
	<ul style="list-style-type: none"> • The minutes of the last meeting were approved to be accepted as a true record with minor amendments as recorded on master copy • Matters Arising; There was still a need for a Community Governor and it was agreed that a number of approaches be made within the local community 	
5.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
5.1	<u>Feedback had been received from the Trust Board in March</u>	
5.2	<u>Currently the Trust have 3 hub leaders</u>	
5.3		

5.4	<p><u>There are 19 schools within the Trust, 2 are secondaries</u></p> <p><u>From September 2019 there are no longer Hub leaders but there will be a Deputy CEO which will be RL, he will also retain the Headship of Halwin, and PH from Crowan School will take over as the Executive Head at Wendron</u></p>	RL
6	<p><u>Governor Training;</u></p>	
6.1	<p><u>Various training courses had been attended which had been very beneficial.</u></p>	
6.2	<p><u>LW is the Safeguarding lead for the Trust and will be setting up training for Governors</u></p>	LW
7.	<p><u>FEEDBACK FROM THE FORUM; Nothing presented</u></p>	
8	<p><u>Notification of newly appointed Governors/Resignations</u></p>	
8.1	<p>Two newly appointed governor; Joe Pickles and Tony Foden</p>	JP TF
9.	<p><u>Headteachers Report;</u></p>	
9.1	<p>This had been circulated to Governors.</p>	
9.2	<p>Attendance; currently at 94.6% which was below national; this was due to holidays in term time and sickness. This could affect Ofsted judgements if attendance was below national average</p>	
9.3	<p>6% were persistent absentees</p>	
9.4	<p>It was hoped that this would improve again by the end of the term, the lowest attendees were y6 but this was 3 individual children affecting the data</p>	
9.5	<p>The EWO had been involved with persistent offenders and letters had been sent. The EWO meets regularly with the Head and does not consider that there is anything else the school can do to improve the situation</p>	
9.6	<p>Q; Is there a significant impact on the children who take holidays in term time?</p>	
9.7	<p>A; This creates a gap in the children's education, as for most children this will be a holiday plus periods of sickness, this can have a greater impact if the child has SEN and additional support in the school</p>	
9.8	<p>Lateness had improved in the school, but this has a detrimental affect on children who are late joining a class that has already settled</p>	
9.9	<p>Numbers on roll; currently 84</p>	
9.10	<p>Pupil Premium; this was explained to new Governors. If a child has FSM at any point this is then guaranteed for the 6 years. Pupil premium money is spent in a variety of different ways and a report on this is on the school website and also how it was proposed to use the funding over the next academic year.</p>	

9.11	<p>Times tables - The children taking part in new initiative being trialled in Y4 had been successful</p> <p>Changes to transition from pre School and other settings, a questionnaire had been completed and the results of this had been implemented, and additional sessions had been carried out with parents and children and this had proved successful. A discussion took place on this.</p>	
10.	<u>Safeguarding Report;</u>	
10.1	DBS Checks are carried out for all volunteers working regularly in the school.	
10.2	It was considered that an application should be completed by these volunteers, as this would then give the school details of next of kin and enable them to take up references.	
10.3	<p>Q; Are drivers for the school DBS checked?</p> <p>A; If they haven't been then they would have a member of staff with them.</p> <p>All outside staff entering the school all have a DBS check kept on the single central record within the school.</p>	
10.4	The S175 Safeguarding return had been considered by Helen Trelease, Cornwall Council and feedback had been received.	
11.	<u>Feedback on Governor Monitoring visits;</u>	
11.1	HW and PF had undertaken a visit on School virtues and children's perception of the school and if they felt they could share any issues with staff	
11.2	Visits had been made on Attendance and Pupil Premium and these reports had been circulated	
10.3	A communication survey had been carried out	
11.4	This was circulated to Governors present and discussed; 96% of parents were reported to regularly read the newsletter and most parents feel they are kept informed of what was going on	
11.5	A number of people are accessing the website and it was reported that this was used to access class pages, see calendar of events and term dates	
11.6	It was also accessed by people looking to join the school	
11.7	A discussion took place on this	
11.7	The school operated a different website to what the other schools in the MAT were using. The SIP had found this easy to access the information he needed before visiting the school	
11.8	The possibility of additional use of the website for signing consent forms etc could be made	
11.9	Various suggestions presented were discussed	
11.10	96% of parents were happy to approach their child's teacher, but some found it easier to meet in the playground than in the classroom, a timetabled slot when parents knew a teacher would be available was suggested	
11.11	Parents were happy with the text system of communication	
11.12	Possible Actions were detailed and discussed	
11.13	Summary to be placed on website together with action points	BH

11.14	<p>BH to visit to look at SEN in the Autumn term</p> <p>All Governors should be involved in a monitoring visit during the course of the year, Sports premium to be monitored in the Autumn term</p>	BH
12.	<p><u>Focus Items and Updates</u></p>	
12.1	<p><u>See Confidential Issues</u></p>	
12.2	<ul style="list-style-type: none"> • <u>Operational Risk Register; this is a MAT directive</u> • <u>This points out any identified risks in the school</u> • <u>Children leaving was possible reputational risk to the school and this would be identified together with the measures taken to deal with this</u> • <u>Finances were included in this</u> • <u>Ofsted; school data was included</u> • <u>Well being for staff and children had now been included</u> 	
12.3	<p><u>Data;</u></p> <p><u>LW made a presentation on data within the school</u></p> <p><u>The school is roughly in line with national results</u></p> <p><u>The children have made good progress based on their baseline data on entering the school</u></p> <p><u>The phonics and KS1 results were detailed, Phonics; 83% this year. KS1: Reading; 86% expected or above, exceeded national; 21% over and above. Writing; 89% expected or above, exceeded national. Maths; 79% expected or above exceeded national; 77% over and above.</u></p> <p><u>Children working at Greater Depth is a target for the School</u></p> <p><u>KS2 the school results were detailed and it was noted that greater depth was very strong.</u></p> <p><u>Last year the school had been joint first in Cornwall with children at greater depth in all 3 subjects</u></p> <p><u>A discussion took place on this year's papers</u></p> <p><u>This was a very positive set of data and shows good attainment</u></p> <p><u>Progress of service children was discussed</u></p> <p><u>Pupil progress and data drop meetings are held half termly in the school</u></p>	
12.4	<p><u>Health and Safety;</u></p> <p><u>The Estates Manager has left and the model now is that the Head Caretakers at Mullion and at Helston oversee all the larger jobs, and a roving caretaker had been employed who visits all the schools on a regular basis, this is proving very successful</u></p>	
12.5	<p><u>Finance;</u></p> <p><u>Management Report; This is all undertaken by the central Finance team at the MAT office</u></p>	
12.6	<p><u>Ofsted Preparation</u></p> <p><u>Ofsted documentation has been produced by the MAT and this will be circulated once the new data is finalised</u></p> <p><u>Details of what will be required in the event of an inspection is available and a list of responsibilities is available for all involved</u></p>	EI

<p>12.7</p> <p>12.8</p>	<p>The MAT will be actively involved in the event of an inspection <u>A copy of the documentation will be in the school office</u></p> <p>School Key Priorities <u>Working at greater depth and looking at attendance, other issues would be identified</u></p> <p><u>School Development Plan style to be changed</u></p> <p>Curriculum <u>This will focus on the wider curriculum from September 2019 under the new Ofsted Framework.</u> <u>The school will run on a 3 year rolling programme with a history, geography or science project each term</u></p>	
<p>13.</p>	<p>Impact and effectiveness of GB since last meeting</p>	
	<ul style="list-style-type: none"> • <u>Regular meetings between Chair and Head teacher</u> • <u>Monitoring carried out in the school and reports presented</u> • <u>New parent Governors appointed</u> • <u>Further community Governor required</u> • <u>Community Forum successfully held</u> • <u>Issues with regards to children who had recently left the school were discussed and measures taken regards to this identified</u> • <u>Data was presented and accepted</u> 	
<p>14.</p>	<p><u>Urgent Matters for discussion;</u></p>	
<p>14.1</p>	<p>None presented</p>	
<p>15.</p>	<p><u>Diary Dates</u></p>	
<p>15.1</p>	<p><u>TBA</u></p>	
<p>15.2</p>	<p><u>Induction for new Governors; 3.30pm on Thursday 12th September 2019</u></p>	
<p>16</p>	<p><u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u></p>	
<p>16.1</p>	<p>None presented</p>	

Chair's Signature _____ Date _____