

<p>Godolphin</p> <p>Local Governing Body meeting</p>
<p>Wednesday 8th June 2022</p>
<p>4pm</p>

<p>1. <u>ATTENDING :</u></p> <p>Antony Foden Becky Hosking (Vice Chair) Emma Ivey (Chair) Sarah Knight Lizzie McIntosh Richard McKie (left the meeting at 5.45pm) Lucy Wandless (Executive head teacher)</p> <p>In Attendance: Pat Nicholas (Clerk to the Governors)</p>	
<p>2. <u>APOLOGIES :</u></p> <p>Received and accepted from Steve Polglase.</p>	
	<u>ACTION</u>
<p>3. <u>WELCOME AND DECLARATIONS OF PECUNIARY INTERESTS</u></p>	
<p>EI welcomed governors to the meeting. Staff governors declared an interest as paid members of staff.</p>	
<p>4. <u>MINUTES FROM THE 2.2.22 MEETING AND MATTERS ARISING</u></p>	

	<p>The minutes and confidential minutes of the 2.2.22 meeting were agreed as an accurate record and were signed by the Chair.</p> <p>Item 9: KT has sent an email to arrange an onsite inspection of the SCR and is awaiting a date.</p> <p>Another staff member has been booked on positive handling training, however there are currently no staff that can be released to complete the TIS training. The school no longer has the services of the mental health practitioner, but LW can still make referrals to the Early Help Hub (EHH) and CHALK. There is also the Wave Project, based around surf therapy which is recognised by the NHS in the UK as an effective form of therapy for children and young people at risk of mental ill-health.</p>	
<p>5.</p>	<p><u>FEEDBACK FROM THE TRUST BOARD</u></p>	
	<p>No matters raised at the last meeting.</p> <p>Governors have received the latest letter from the new Trust Board...</p> <p><i>'After great deliberation and in consultation with the Department for Education, the Board of Trustees has decided that it is in the best interests of our pupils for all our schools to transfer to other Trusts. Whilst we would have preferred all the Trust's schools to transfer to one Trust together, this has not been possible to achieve. Following discussions with three Multi Academy Trusts based in Cornwall, it is our belief that Crofty Multi Academy Trust, Aspire Academy Trust and Truro and Penwith Academy Trust have the expertise and capacity to ensure our schools continue their improvement journeys. Subject to consultation and the necessary agreements with the receiving MATs and the Department for Education, our schools will transfer as follows:...'</i></p> <p>Godolphin will be joining Crofty MAT. Stakeholder meetings are to be arranged. LW met with Simon Hague, who is the Crofty MAT CEO. LW informed the meeting that, overall, staff feel positive about the move. Crofty MAT has a local governance model and a good structure for school improvement. LW reassured the governors that Crofty MAT works to maintain the individuality of its schools.</p> <p>Q: Will the staff unions be involved?</p> <p>A: Once approved by the Regional School Commissioner (RSC) unions will be consulted over the TUPE arrangements.</p>	
<p>6.</p>	<p><u>FEEDBACK FROM THE FORUM</u></p>	
	<p>A Forum meeting had been held. This was poorly attended but very productive in terms of the development of the school vision moving forward.</p> <p>EI has sent out parent surveys, some community surveys had been completed and staff forms would be completed by the end of the week. When all views have been gathered the school can work out how to move forward. A working party will be convened which will include governors and parents. The working party will prepare a draft of the new vision statement and then put it out to consultation.</p>	

7.	<u>NOTIFICATION OF ANY NEWLY APPOINTED GOVERNORS/RESIGNATIONS</u>	
	<p>There had been no newly appointed governors or resignations since the last meeting. The terms of office for AF (22.5.22) and RMc (4.11.22) were discussed at the last meeting.</p> <p>RMc wants to continue to work with the school but not as a governor, and will step down.</p> <p>AF will renew for a further three year term, and change category to a community governor.</p>	
8.	<u>HEADTEACHER'S REPORT</u>	
	<p>LW's report was circulated in advance of the meeting. The main points discussed were;</p> <p>Q: Is the after school provision sustainable? A: Yes, numbers have dipped but this shouldn't have a significant impact due to savings on staffing.. Despite being unsuccessful in recruiting a second member of staff, the provision is working well at the moment, and there is no need to recruit at the moment. Sean Pinhay, the CFO, will look at the costs, hopefully there will be some savings.</p> <p>Q: Why is persistent absenteeism so high (28%)? A: This is due mainly to high levels of covid and other illnesses such as chickenpox. There are also a number of holiday requests.</p> <p>Q: Do other schools have the same attendance issues? A: Yes, our figures did not surprise the EWO, so it is likely other schools are the same. All the reasons for absence are genuine, but LW will monitor the relevant children to make sure their attendance improves.</p> <p>Q: What is classed as authorised absence? A: Illness is recorded as authorised absence, holiday requests are usually unauthorised.</p> <ul style="list-style-type: none"> ● There have been difficulties recruiting a TA for a child with an EHCP child. There have been telephone enquiries, but these do not always lead to an application. <p>Q: What progress has been made on the s157? A: There is a new form this year, which needs to be completed with another school, a 'peer on peer review'. This year we send the declaration only, not the whole report. In a 4 year period schools will have a visit from the local authority. James Sturges, head at Garras, is completing a DSL visit for Godolphin on the 30th June, and has already completed the s157 peer review.</p> <ul style="list-style-type: none"> ● LW shared a 'near miss' safeguarding issue with governors. A H&S issue has been thoroughly investigated, and remedial actions have been shared with staff and pupils. ● A H&S visit was completed by Phil Rundle from Cornwall Council, and his report is now in. There are no major issues identified, and other minor issues 	

	<p>are being actioned e.g. there need to be weekly checks of the fire alarm. AF will follow up on the H&S report. EI had attended training with Bex Couch, Governance Officer at TPAT, who stressed the importance of governors being given access to external reports.</p> <ul style="list-style-type: none"> ● SDP - LW updated the documents and actions to date, some have been moved to the summer term. ● SK updated the meeting on Read, Write, Inc. (RWI). KS1 has started the programme and is becoming more familiar with it, staff are also more confident in its delivery. Teachers will assess the children again before moving to story books. Children should be readers by the end of Y1. The parents of YR children joining the school in September will be introduced to RWI as part of the transition. SK has shared the links to preschool RWI with Little Dolphins. LW offered her thanks to SK, who ran the staff training and the staff who have embraced this new phonics programme. ● Data - external moderation for Y2 teacher assessment has prompted a change to the data on the head's report. Staff will work to 'unpick' why the outcomes of the moderation make the data look so different. It was important for teachers to check that there is sufficient evidence to back up the assessments. The meeting heard that Y2 was particularly disrupted due to the Covid19 response in March 2020. The meeting discussed the percentages for reading, writing and maths. LW acknowledged that staff would need to discover what happened at the April data drop. There will need to be more moderation across both classes. Pupil progress meetings are underway with teachers, with each child's progress under discussion. <p>Q: Have gaps been identified across the whole cohort? A: Yes, in both classes across the board.</p> <p>Q: The data shows an increase in the number of Y6 achieving greater depth (GDS) but not others, why is this? A: Teachers often lack the evidence that identifies the potential for GDS early on.</p> <p>(RMc left at 5.45pm)</p> <p>EI thanked LW for her report.</p>	
9.	<u>SAFEGUARDING (GOVERNOR'S) REPORT</u>	
	<p>LMc completed the safeguarding monitoring matrix with LW on the 25.5.22.</p> <p>LMc will look at the s157 safeguarding document and arrange a pupil conferencing visit.</p> <p>LMc will follow up on her staff wellbeing visit next term.</p>	
10.	<u>HEALTH & SAFETY UPDATE</u>	
	Covered under item 8: head teacher's report.	

16.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	None.	
17.	<u>DATES OF FUTURE MEETINGS</u>	
	Forum date (school vision) - Tuesday 14th July 2022 2pm to 3.15pm Tuesday 20th September 2022 4pm - formal	

The meeting concluded at 6.45pm

Chair's Signature _____ **Date** _____

<u>SUMMARY OF ACTIONS</u>		
Action	Responsible Person[s]	Date for Completion