

**Minutes of a meeting of the Governors of
Godolphin School; Monday 23rd January 2017 at 3.30pm**

Present:			
Kevin Thomas(Chair)	KT	Sarah Knight	SK
Lucy Wandless (Headteacher)	LW	Judith Jubb	JJ
Holly Williams	HW	Pam Forrester	PF
Claire Salter	CS	Emma Ivey (In attendance)	EI
		Sarah Teeder	ST
		Janet Standing (Clerk)	JS
Pecuniary Interests:		Apologies;	
None presented		Glynn Bennetts Welcome; EI was welcomed as an observer to the meeting	

No.		Action
1	Minutes of the last meeting; The minutes of the last meeting held on 28 th November 2016 were confirmed to be accepted as a true record All in favour	
2	Matters Arising;	
2.1.	Aggression towards members of staff in school; A log was now being kept of any incidents, one had been reported since the last meeting	MAT
2.2.	The MAT was formulating a new grievance procedure which will be used throughout all the schools	
3	MAT;	Next Agenda
3.1.	The start date has been deferred to 1 st April 2017, this is due to administrative issues and assurances are being sought from the DFE on a number of financial issues with regards to staff pensions	
3.2.	These are serious issues which would affect all the schools and need to be clarified before conversion	
3.3.	MAT documentation will be deferred until a further meeting in March for completion	
3.4.	A meeting for Chair's and Head's had been held in Helston to look at the responsibilities of the LGBs	
3.5.	The areas that will remain with the LGB are ones that the Governors	

<p>3.6.</p> <p>3.7.</p>	<p>consider of importance to the individual schools Hub model; It was considered that this was not completely understood by all the schools, but having a hub leader was considered to be beneficial and assisted in communication.</p> <p>It will take time for systems to be put in place and for the model to evolve</p>	
<p>4</p> <p>4.1.</p> <p>4.2.</p> <p>4.3.</p> <p>4.4.</p> <p>4.5.</p> <p>4.6.</p> <p>4.7.</p> <p>4.8.</p> <p>4.9.</p> <p>4.10.</p> <p>4.11.</p> <p>4.12.</p> <p>4.13.</p> <p>4.14.</p> <p>4.15.</p> <p>4.16.</p> <p>4.17.</p> <p>4.18</p> <p>4.19</p> <p>4.20</p>	<p>Head teachers Report;</p> <p>The present School Improvement Partner had had to give up his improvement work due to ill health. LW had written a thank you letter</p> <p>Future support would possibly be undertaken by the hub leader</p> <p>In the interim Head's PM had to be considered and KT suggested that LW speak to the Hub leader regarding this</p> <p>Attendance; some children are below the national benchmark and the parents/carers will be invited to a meeting with LW to discuss issues</p> <p>A request has been received from one family for two periods of holiday in this academic year, LW had discussed the issue with the EWO</p> <p>It is important that the school works with families and issues are discussed and each case taken on its own merits</p> <p>Attendance is currently at 96.17%. There are holiday requests currently that will affect 11 children this term</p> <p>Questions were asked regarding attendance (in confidential)</p> <p>Further meeting with parents/carers has taken place and attendance has improved</p> <p>Partnership update; Maths project was being funded by the Maths hub at Chacewater School and is attended by 3 members of staff from Godolphin, Garras and Sithney</p> <p>A staff wellbeing evening will be taking place later on this term</p> <p>There is a lot of support for staff but is there anything in place to get the children of the three schools together</p> <p>This has to be of benefit to the children, and staff time has to be considered. There will be trips and school camp, and there will be more opportunities in the future</p> <p>Opportunities can be investigated when it is known which schools children are transferring to in September</p> <p>Partnership with Garras and Sithney:</p> <p>Are school staff happy with the way things have progressed over the last few months. (LW left the room). It has been a big change to LW working over 3 schools.</p> <p>CS has been doing a really good job as head of school. A discussion took place it was stated that the 3 schools are very individual</p> <p>It had been hard at the beginning but things were now improving as procedures were put into place.</p> <p>There had been a number of challenging issues in the school and this had been a learning experience</p> <p>The situation will continue to be monitored, but Governors have to decide if they wish to make the arrangement permanent. A discussion took place with regards to this</p> <p>It was considered that parents/carers have got used to the situation and Executive Heads are becoming the norm</p>	<p>LW</p> <p>LW</p> <p>LW</p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>PF</p> <p></p> <p>LW</p>

<p>4.21. 4.22. 4.23.</p>	<p>LW returned to the meeting It was proposed by KT and seconded by JJ that LW be appointed as an Executive Head to Godolphin, Garras and Sithney Schools on a permanent basis. All in favour. Resolved. It was reported that Garras and Sithney Schools had already agreed to this decision</p>	
<p>5. 5.1. 5.2. 5.3. 5.4. 5.5. 5.6.</p>	<p>School Development Plan update; Clarity was sought as to which children were impacted by work with the Maths Hub? This would impact on reasoning in Maths and SK reported that she was currently looking at the use of modelling and visual resources KT asked if the additional Maths resources used by the hub would be worthwhile having in the school? These would be beneficial if funds permitted but LW pointed out that the school had alternative resources which were in use in the school. Louisa was leading Literacy and new initiatives were being used. It was important to support the school in the purchase of new resources as this would impact on the children's learning, but evidence of this would be required by Governors</p>	
<p>6. 6.1 6.2. 6.3. 6.4 6.5 6.6. 6.7. 6.8. 6.9. 6.10</p>	<p>Pupil and Sports Premium; Sport continues to be strength within the school, data suggested that boys do better than girls, and in the Trust Godolphin and Wendron Schools were the leaders in this area The school is looking at encouraging girls and the gender gap is reducing A discussion took place with regards to this. It was considered that children who were involved with sport and attended after school clubs also achieved more academically If children achieved out of school this was celebrated within the school Looking at school data it was felt that the KS2 results in 2016 were not a true reflection as the new grading system had been introduced It was important that children had a good school experience and were not demoralised by the pressure placed on them in y6 The THRIVE programme was having an influence on mental health in schools. LW would like to send a member of staff on the next course available and the MAT would have to decide if it wishes to use this programme throughout the schools Some PP money may be ring-fenced for staff training. More children in the school are now subject to PP funding. There are 9 service children in the school PP funding when used correctly benefits all the children in the school PP children in the school are making the correct level of progress</p>	
<p>7. 7.1.</p>	<p>Safeguarding; HW has met with ST and gone through the Single Central Record</p>	

8.	Pre School;	
8.1.	Ultimately the Pre School would like to work in conjunction with the school.	
8.2.	Different options have to be considered	
8.3.	The group has difficulty in forming a management committee	
8.4.	KT and LW attended the PS committee meetings, the view being that the Pre School would in time be incorporated into the school	
8.5.	Staff were being kept informed of developments but the prime consideration is that the Pre School and Toddler group survive for the benefit of the school and the community	
8.6.	One option was to run a Governor Committee led pre school	
8.7.	It was essential that Pre School staffing did not become a drain on school resources	
8.8.	Could reception and Early Years be incorporated?	
8.9.	This could be done under a local agreement. It would make sense if changes were going to occur these would be implemented from September	
8.10.	A discussion took place as to how the classes were organised within the school and if the same arrangements would be in place in September 2017. The use of the hall was working well	
8.11.	Reception currently had the largest classroom in the school and therefore reception and early years could be combined, with the present preschool room used for the younger children	
8.12.	It was suggested that from September 2017 the Governors lead the Pre School Committee	
8.13.	How long was it likely to be before the school could claim money for working with the Pre School?	
8.14.	The school had to be able to prove that the pre School was strong and was improving the numbers in the school, but there were no immediate pots of money available	
8.15.	The plan, it was agreed, was for the Governors to control the Pre School committee from September 2017, Governors will then over a period of time, look at the best arrangements for the older preschool children, this could not be done until numbers were finalised. This will be discussed further at the next GB meeting	
8.16.	Breakfast Club and Out of school provision: LW was investigating the possibility of an outside group coming into the school to run these facilities. This would be at no cost to the school and may encourage additional numbers. LW considered that anyone working with children in the breakfast club or out of school club needs to have a qualification to work with children. Back up/sickness cover needs to be arranged. At present the need of this facility would have to be ascertained.	Agenda LW LW
9.	Policies;	
9.1.	Keeping Children safe in Education; Resolved to accept	
10.	Budget;	
10.1.	TA line reduced	

10.2.	The hall; work completed under budget. The work on the hall floor is still under discussion	
10.3.	New Servers have been fitted	
10.4.	Based on the forecast the school will be in deficit of £1,419 at the end of the Financial year, however there will still be approx £6,000 owing on the County Loan	
10.5.	The 1% staff increase for teachers was proposed by KT and seconded by JJ all in favour.	
11.	Exclusions; None presented.	
12.	Diary Dates;	
12.1	Monday 20th March 2017 at 3.30pm	
13.	Co Option to GB;	
13.1.	It was agreed that EI become a co-opted member of the GB. All in favour	
14.	Website;	
14.1.	Website; A person had volunteered to assist with the school website. However, the amount of work that the person wanted to do was more than what the school was prepared to undertake at the current time as there is the possibility of an IT technician returning from maternity leave at one of the other schools being able to undertake this. It was decided to thank the person concerned but not to accept their offer at the current time	
15.	Effectiveness of GB: <ul style="list-style-type: none"> • Working towards the formation of the MAT and ensuring the future sustainability of the school • Appointed the Executive Head on a full time basis • Safeguarding; Single Central Record monitored. • Working together with the Pre School for the future benefit of the school • Assisted on outing; Railway trip to Helston • Governor attendance at Christmas events • KT and LW attended MAT training • Data monitoring undertaken 	

The meeting closed at 5.55 pm

