

**MINUTES OF A MEETING OF THE LGB OF GODOLPHIN GOVERNORS HELD ON MONDAY  
18<sup>TH</sup> JUNE 2018 AT 3.30PM**

**Present; Emma Ivey (Chair), Pam Forrester, Sarah Knight, Becky Hosking, Holly Williams,  
Steve Polglaze, Lucy Wandless (Head)**

**Apologies: Sarah Teeder, Donna Richards, Kim Durrant**

**Pecuniary Interests;**

**No changes recorded**

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**Minutes of the last meeting;**

**The minutes of the last meeting were approved to be accepted as a true record**

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**Matters Arising;**

- 1. The school was trialling a different EP working with a child in the school**
- 2. Each school buys in EP time so the school had choice as to the provision they required**
- 3. Learning Walks had taken place.**
- 4. Virtues in Education; the Teaching School had not been successful in its bid, but training could be undertaken alongside Garras and Sithney which would reduce the costs. The first session would start in October 2018**
- 5. THRIVE has now been superseded by Trauma Informed Schools but the funding for this had gone primarily into the secondary schools**
- 6. Safer Recruitment training had been undertaken by EI**
- 7. Errors on the tracking sheet have now been amended by County**

**8. DR had undertaken a Health and Safety Walk**

**9. Safeguarding training; LW had attended training in February. Due to a change in provider there was now a backlog of staff awaiting training. SK would be attending training in September. Some training was being run by Helen Trelease in July 2018**

**10. Feedback from Trust Board; None presented**

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**Headteachers Report;**

**1.** A child had had an accident last week and the parents Had informed the school that they had later had to call An ambulance

***Genuine case of accidental injury, County had been Informed***

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**2.** EI had undertaken training with the Diocese

**3.** Training had been undertaken by Head and SK With regards to reporting of incidents.

***“My Concern”, the new system was proving Beneficial and was being Used in all MAT schools***

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**4.** Portaloo; information on use of this to be Passed to Head by BH; the school would look at A permanent composting toilet for the future

**BH to provide info**

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**5.** A report was made on the KS1 tests and the Phonics testing. Data across the school is Looking positive; LW reported on the data and Detailed the children who were working at greater Depth. From September the new maths curriculum In the school would offer better input for greater depth Children.  
The cohort which still stands out is the y4 cohort; the

**The reports were produced half termly**

Momentum needs to be maintained with this y group  
Attendance, attitude to learning has improved in this  
Class. The coaching has helped with this group.  
The middle ability group; 88% on track and the class  
Teachers focus intervention on the other children as  
Required.

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**Progress in y5, this does  
seem to be as anticipated?  
This only equates to 2  
Children but is a small  
cohort**

**SEN;** This is a good set of data for SEN pupils and  
Demonstrates that the intervention is working

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**Pupil Premium;** The figures in this area were  
Detailed, some of these children also had  
SEN needs

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**Data meeting to be held before end of term**  
The breakdown of children in the various  
Categories was presented to Governors

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**LGB (Self clerk)**

**6. Attendance;** Figures were currently at 93.8%  
This was lower than the national average, attendance  
Being poor is an issue for the school, this is due to  
Unauthorised holidays in the main. The EWO is dealing  
With persistent absenteeism, but Governors may  
Need to decide on a course of action to deal with  
Children on holiday in term time  
A discussion took place with regards to this

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**As an academy can the  
school choose to authorise  
holidays in term time?  
Government guidelines have  
to be followed  
It was resolved that a hard  
hitting letter be sent to  
parents. LW to liaise with  
EWO with regards to this**

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**7. School Improvement Plan;** Most of the impact  
Has been around Maths. An audit has been  
Carried out in the school by Mark Lees and the  
Feedback had been very helpful and suggested  
Initiatives to raise the profile of Maths in the

**Focus; Maths in early years  
Bold Beginnings prepares  
children who are ready to  
move onto greater depth  
at an earlier age**

School. Lots of ideas to generate greater Understanding could be used. The key points For development would inform the Maths Action Plan. There is a wide range of learning And books are well presented and children Have a pride in their learning Barbara Dyer had visited the school to discuss Maths.

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**Consistency in teaching, learning and assessment to be introduced. More evidence of problem solving**

**8. Policy Implementation; All outward facing policies Are on the school website.**

**Staff reading list of policies Will be circulated**

Policies are discussed at staff meetings where Necessary.  
There will be changes to the Child Protection and Safeguarding Policies in the autumn

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**9. Finance; The Budget is significantly less Than in previous years.**

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**10. Staffing;** Mrs. Hughes will be retiring at the End of the summer term. The school will run a 4 class Structure Mon to Thurs and on Friday the children would be taught using teacher specialisms from September. R/Y1 Y2/3 Y4/5 Y5/6 classes from September 2018. The new system would be re Evaluated after half term in October.  
PPA time has to be accounted for. 16 children will Enter reception in September 2018. Numbers Overall are looking positive

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**The school can only afford the 4<sup>th</sup> teacher on a 0.8 contract from September Information on TA hours will be discussed once LW has met with the Finance Officer at the MAT**

**11. Exclusions; None presented**

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### **Feedback from Forum;**

1. The details of the new proposed stakeholder Forums were presented. These would be critical Friend and would feedback to the School Council Which would replace the LGB. They would meet once per term. The new Council would meet officially once per term and carry out Learning walks in the interim. The Council would meet 3 times per year

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2. **Learning Walks and Monitoring;** EI reported On her visits to the school and would circulate The reports to Governors.

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### **3. Training for Governors on 4 July.**

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#### **Safeguarding;**

1. **The 157 report had been completed;**  
LW and HW would go through this report before It was sent to Cornwall Council. New sections With regards to keeping children safe in Education Chris Pooley had visited the school as the Designated Safeguarding lead for the MAT

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#### **Communication;**

**None presented**

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#### **Diary Dates;**

**27<sup>th</sup> September 3.30pm**

**28<sup>th</sup> February 3.30pm**

**27<sup>th</sup> June at 3.30pm**

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**The meeting closed at 5.50pm**