

**Minutes of a meeting of the Governors of  
Godolphin School; Wednesday 10<sup>th</sup> May 2017 at 3.30pm**

<b>Present:</b>			
Kevin Thomas(Chair)	<b>KT</b>	Sarah Knight	<b>SK</b>
Lucy Wandless ( Headteacher)	<b>LW</b>	Emma Ivey	<b>EI</b>
Holly Williams	<b>HW</b>		
Sarah Teeder	<b>ST</b>		
		Janet Standing (Clerk)	<b>JS</b>
<b>Pecuniary Interests:</b>		<b>Apologies;</b>	
Sarah Teeder (IT)	<b>ST</b>	Pam Forrester	<b>PF</b>

No.		Action
<b>1</b>	<b>Parent Governors;</b>	
1.1.	The two Parent Governor vacancies had been advertised and two applications had been received.	
1.2.	KT would contact the two applications to welcome them onto the board with effect from 1 <sup>st</sup> June 2017	
1.3.	DBS checks to be undertaken	
<b>2</b>	<b>Budget 2017/2018:</b>	
2.1.	Core school employees' expenditure was the largest item.	
2.2.	Curriculum expenditure	
2.3.	Premises expenditure	
2.4.	Changes;	
2.5.	Saving on staff sickness as only point 3 is now required for LW £1,000 has been put into Supply teacher other; the first 3 days to be covered by the school	
2.6.	One member of staff had been called for jury service this would have a cost implication for the school	
2.7.	£16,500 has been saved by having a shared Head	
2.8.	There are more children in the school	
2.9.	Cleaning contracts; Costs detailed	
2.10	Grounds Contract: Costs detailed	
2.11	Energy: Costs detailed	
2.12	The money in repairs and maintenance has been doubled and quotes are being obtained to paint the classrooms during the summer break	
2.13.	Additional storage facilities are also required in the school	

2.14	Additional funding in the FSM budget, there will be changes to the school meals provision in September	
2.15	Leadership and management this has been due to staff training	
2.16	Additional costs of new photocopier	
2.17	It was noted that a new Budget will have to be set again on conversion to the Academy Trust	
2.18	Money from the PTA was detailed.	
2.19	Additional £250 in SEN funding	
2.20	Pupil Premium; details of expenditure and money allocated for intervention and pupil support	
2.21	The carry forward would leave £3,640 in reserves	
2.22.	Next year will be a very different budget as numbers will fall in the next academic year; only 5 children will be joining the school in September	
2.23.	This may be offset by the fact that the school will be slightly better off with the new funding formula	
2.24	The numbers of children entering the school could increase before September	
2.25.	<b>The budget as detailed was proposed to be accepted by EI and seconded by HW. All in favour</b>	
3	<b>Class Structure 2017/2018;</b>	
3.1.	A meeting to be held between LW KT EI and SK to discuss this prior to the end of May	LW KT EI SK
4.	<b>MAT;</b>	
4.1.	Conversion would be taking place to the Southerly Point Academy Trust on 1 <sup>st</sup> June 2017	
4.2.	Representation at Hub level had still to be arranged and it could be suggested to Garras and Sithney Schools that 2 representatives could be appointed jointly by the 3 schools	LW
4.3.	A discussion took place as to the possible format of future Governor meetings	
5	<b>Governor Training;</b>	
5.1.	Thanks were expressed to HW for attending Safeguarding training.	
5.2.	Feedback from the training would be distributed to all members of the GB	LW
6	<b>Effectiveness of GB:</b> <ul style="list-style-type: none"> <li>• Budget for 2017/2018 considered and set</li> <li>• Safeguarding training attended</li> <li>• GB continue to work towards membership of the Southerly Point Academy Trust from 1<sup>st</sup> June 2017</li> <li>•</li> </ul>	
7	<b>Date of next meeting; Tuesday 6<sup>th</sup> June at 3.30pm</b>	

**The meeting closed at 4.35 pm**

**Signed;.....Date;.....**