

Godolphin
Local Governing Body meeting
Thursday 28th February 2019
at Godolphin School

<p>1. <u>ATTENDING</u> : LW HW EI BH DR PF SP</p> <p>In Attendance Janet Standring (Clerk to the Governors) Sarah Knight (Associate Governor)</p>		
<p>2. <u>APOLOGIES</u> :</p> <p>DR late arrival</p>		
		<u>ACTION</u>
3.	<u>WELCOME AND DECLARATIONS OF PECUNIARY INTEREST</u>	
	PF declared an interest and completed a new form	
4.	<u>MINUTES FROM THE PREVIOUS MEETING AND MATTERS ARISING</u>	
	<ul style="list-style-type: none"> • The minutes of the last meeting were approved to be accepted as a true record. • Matters Arising; None presented that were not agenda items 	
5.	<u>FEEDBACK FROM THE TRUST BOARD</u>	
	<u>Nothing presented</u>	

6.	<u>FEEDBACK FROM THE FORUM</u>	
	<ul style="list-style-type: none"> • <u>The Forum had now met on two occasions; one in the Autumn term and one on 14 February.</u> • <u>These had been well attended and very positive suggestions had been made</u> • <u>The membership had a good cross section of the groups but it was difficult to arrange a time that suited everyone</u> • <u>It was agreed that a school email be set up so that members could contribute comments if unable to attend the meeting</u> • <u>The parents have appreciated the pro activity of the school in communicating with parents</u> • <u>A general discussion took place with regards to this</u> • <u>The children are getting used to having different teachers for different subjects and this is working well within the school</u> • <u>Children had enjoyed taking part in first aid training, it was suggested that this could maybe take place bi annually, the PTA may hold a specific fundraiser for this training</u> • <u>An open and honest discussion had been raised with regards to concerns and it had been stressed that anyone with a concern should speak to school staff</u> 	
7.	<u>Notification of newly appointed Governors/Resignations</u>	
	<p>Two newly appointed governors; two parent applications; Joe Pickle and Tony Foden</p> <p>Both have the necessary skills set.</p> <p>It was noted that Kim Dooley had resigned</p> <p>A further community Governor was required and a discussion took place on this, a person with financial expertise would be beneficial, however it was pointed out that the school's Finances were now dealt with by the MAT office so this was not as necessary as in the past</p>	JT AF
8.	<u>Headteachers Report;</u>	
	<ul style="list-style-type: none"> • LW detailed her report to Governors • This included school data • School attendance was at 96.4% which was the best it had been for some time • There is a family requesting a second leave of absence and this will be raised with the EWO 	

- 96 unauthorised absences had occurred since the start of the year, May could be a difficult month for attendance
- Lateness; there is a problem with children being a few minutes late for school. A new book will be used in the office which parents of children entering school late will be asked to sign this and will be given a sheet emphasising the importance of punctual attendance
- Late pick ups can be addressed once the morning issues has been rectified
- A letter will be sent to parents outlining the new procedures and asking parents to phone the school if they are aware that they are going to be late collecting their children
- **Q; What about children who are dropped on the road outside the school?**
- **A; These families need to be identified and then this situation can be addressed.**
- SEN report to Governors was detailed, Governors had been circulated with this
- **Q; Is the national trend for more boys than girls to have SEN needs?**
- **A; Not sure about the national trend but in Godolphin there are more boys who have dyslexia.**
- Children were expected to make one point progress per half term, above 6 points in a year was accelerated progress
- Health and safety; There had been an incident where a child had fractured a thumb in the school grounds, this had been investigated thoroughly and was a complete accident
- One child had broken his ankle during a football match at another school
- All necessary procedures had been followed
- Information on the use of PE funding was provided; The school had bought into the Helston package for PE which included all the competitions for the children to take part in and coaching in the school. Entry fees, supply cover and money for transport was also covered
- PE equipment a laptop for PE admin had been purchased
- Money had been put towards the y3/4 camp for sporting activities
- Parents are asked to make a contribution to out of school sporting activities, any deficit is met from PE Premium
- Staff training in sporting activities is covered
- Yoga for schools is paid for
- Surf school in the summer
- Sports day for schools within the Hub is being planned
- Various meditation and relaxation/co ordinations games are being used in the school, this is a free resource and the children enjoy this

	<ul style="list-style-type: none"> • Trips and visits to the school and assemblies were detailed to Governors, some of this information to be put on the school website • A new Student teacher was in the school this term • Details of school data were presented; Pupil Progress meetings had been held before half term and would be held again before Easter • There is a big difference in the curriculum in y2 and this has had an impact on some of the children moving from Y1 who are finding difficulties with this, these children have intervention in place and need to be secure in their attainments in y1. A discussion took place on this • The dynamic in the y5 cohort has changed, a number of the boys in this group have SEN, extra intervention is being given where necessary • Reading and Writing; In general 100% of PP children and Service children are on track in reading. 88% of PP children are on track in writing which is above national average and 100% service children are on track • Some children are not as secure in Maths due to changes to the Maths Mastery approach and the rise in expectations. The school are aware of these individuals and additional intervention is being offered where appropriate • SATS and MAT additional study groups are in place • Progress figures should be positive 	
9.	<u>Structured Questions;</u>	
9.1	<p><u>Curriculum;</u> A lot of work is taking place on the curriculum at present, the new Ofsted Framework is in place from September and the school needs to display a creative curriculum.</p> <p>The curriculum in the school is very exciting and a lot of time is invested in activities such as swimming, which benefits children living near the sea</p> <p>The school has a topic based approach, literacy and numeracy skills can be applied in a number of different topics</p> <p>The school curriculum meets the needs of the learners</p> <p>It is necessary to ensure that the school has coverage of the entire curriculum and this is being considered by the MAT Heads</p> <p>The Friday specialist day helps to cover different subjects and English and Maths are taught in a different way</p> <p>Spanish is taught in the school, this is an effective preparation for KS3</p> <p>Statutory obligations are met for the RE Syllabus following the Cornwall Council agreed syllabus</p> <p>Sport is being used creatively within the school, all the children in the school attend swimming at some point in the year, the older children swim all year round</p> <p><u>Training and development of LGB:</u></p>	

9.2	<p>2 new Governors appointed and a further Governor is being sought from the Community</p> <p>Governors have completed a skills audit, Governor's would benefit from training on curriculum issues and it was suggested that the MAT be asked to deliver training on this</p> <p>Training at the MAT is taking place tonight (Ofsted) and on March 20 on the role of LGB's within the MAT</p> <p>Governors had attended data training in January</p>	LW
10.	<u>Feedback on Governor Monitoring visits;</u>	
10.1	<p>Two Governors are going to do a monitoring visit on communication</p> <p>A visit on the 20 May with take place on English and Maths</p> <p>HW had undertaken a Safeguarding visit and had checked the Single Central Record, use of software had been checked. Internet safety training had taken place. As a result of this training a child had reported an incident on a computer</p>	
11.	<u>Focus Items and Updates</u>	
	<ul style="list-style-type: none"> • <u>Operational Risk Register; this is a MAT directive</u> • This is in place within the school and actions to be undertaken were shared • Finances; the school has to look at partnerships with other schools and class structure in relation to Finances. • Staff are re deployed as opposed to taking on new staff <p>Working closely with the SEN team</p> <p>Safeguarding</p> <p>Leadership/Succession planning</p> <p>Marketing the school</p> <p>Use of the Forum</p> <p>Keeping Children Safe in Education Part 11, governors were asked to sign and return that they understood this if they had not already done so</p>	
12.	Impact and effectiveness of GB since last meeting	
	<ul style="list-style-type: none"> • <u>Regular meetings between Chair and Head teacher</u> • <u>Monitoring carried out in the school</u> • <u>Safeguarding monitored/ single central record checked</u> • <u>Governors attended data training</u> • <u>Ofsted training being attended at the MAT following this meeting</u> • <u>Governors completed skills audit</u> • <u>New Governors appointed</u> • <u>Further community Governor required</u> • <u>Community Forum successfully held</u> 	
13.	<u>Urgent Matters for discussion;</u>	
	None presented	

14.	<u>Diary Dates</u>	
	27 th June 2019 at 4pm	
15.	<u>MATTERS TO BE RAISED WITH THE TRUST BOARD</u>	
	None presented	

Chair's Signature _____ Date _____